

Skilled Nursing & Rehabilitation

PECONIC BAY SKILLED NURSING FACILITY PANDEMIC EMERGENCY PLAN

On June 17, 2020 Governor Andrew Cuomo signed into Law Chapter 114 of the Laws of 2020 creating a new subdivision 12 to section 2803 of the Public Health Law. The new subdivision requires each residential health care facility in New York State to prepare a Pandemic Emergency Plan (PEP). The following is the PEP for Peconic Bay Skilled Nursing Facility.

I. COMMUNICATION PLAN:

Peconic Bay Skilled Nursing Facility will institute a communication plan to patients, residents, authorized family members and guardians during a pandemic. The following are the components and associated policies of the Communication Plan:

1. Upon admission to the facility, the Admissions Department will contact the authorized family member or guardian regarding the method of communication they wish to receive for the following:
 - Daily updates for residents infected with a pandemic related disease;
 - Weekly updates on the number of pandemic related infections and deaths.
2. The Admissions Department will document the consent for the method of communication in the Admission's Department patient file.

Daily updates if a patient/resident is infected with the pandemic infectious disease:

1. Upon initial diagnosis of the pandemic infectious disease or if there is a change in condition related to the pandemic infectious disease, the attending physician/designee will contact the authorized family member or guardian of the patient/resident. This communication will be documented in the EMR.
2. The Registered Nurse/Designee will provide all other daily communications to the authorized family member or guardian for the duration that the patient/resident is infected with pandemic infectious disease. This communication will be documented in the EMR.

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Daily/Weekly Administrative Updates via the Peconic Bay Skilled Nursing Facility Information Line (631)548-6307:

1. On a daily basis, the Social Work Director/Designee will leave a message on the Peconic Bay Information Line with the following information:
 - The number of patients or residents and staff with new positive infection/tests of COVID-19 in the last 24 hours;
 - The number of patients or residents admitted to the facility who are COVID-19 positive in the last 24 hours;
 - The number of patients or residents who suffered a COVID-19 related death in the last 24 hours; and
 - The occurrence of three or more patients, residents or staff with new onset of respiratory symptoms occurring within 72 hours of each other;
 - Mitigating actions implemented to prevent or reduce the risk of transmission, including if normal operations of the facility will be altered;
 - If there are no cases to report on any of the above, the message will reflect that as well.
 - Visitation Guidelines
2. On a weekly basis, the Peconic Bay Information Line will also include a cumulative update of the following:
 - The number of patients or residents and staff with new positive infection/tests of COVID-19 in the last 7 days;
 - The number of patients or residents admitted to the facility who are COVID-19 positive in the last 7 days;
 - The number of patients or residents who suffered a COVID-19 related death in the last 7 days; and
 - The occurrence of three or more patients, residents or staff with new onset of respiratory symptoms occurring within 72 hours of each other in the last 7 days.
 - If there are no cases to report of any of the above, the message will reflect that as well.

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Access to Free Remote Videoconferencing:

Peconic Bay offers free WiFi to all patients and residents in the facility. Patients, residents and families can access videoconferencing via their own smartphones by connecting to the Peconic Bay Wi-Fi network and utilizing Face Time, Google Duo, Zoom or Skype. In addition, Peconic Bay offers free access to Lap-Tops/ iPads/ Kindles 7 days per week for patients and residents to utilize for videoconferencing with family as well. Patients, residents and families can contact the Recreation Department at 631-548-6268 or the Nursing Station at 631-548-6260 to schedule a time to utilize a communication Device.

Associated Policies:

- Covid-19 Communication to residents/patients families.

II. INFECTION PROTECTION PLAN:

Peconic Bay Skilled Nursing Facility will institute an infection prevention plan to help ensure the health and safety of patients, residents and staff. The following are the components and associated policies of the Infection Prevention Plan:

Plan for readmission of residents to the facility after hospitalization:

If a patient/resident has been hospitalized without being given a bed-hold, the patient/resident shall be readmitted to the facility immediately upon the first availability of a bed in a semi-private room if the patient/resident:

- a. Requires the services provided by the facility; and
- b. Is eligible for Medicare skilled nursing services or Medicaid nursing home services.

Plan to reduce transmission in the event there are only one or a few residents with the pandemic disease:

When there are only one or a few residents with pandemic disease:

- Residents/Patients will be cohorted on part of a unit, such as at the end of a hallway.
- The residents/patients with pandemic disease will not share a bathroom with residents outside the cohort.
- The area for residents/patients with pandemic disease will be demarcated as a reminder for healthcare personnel (i.e. signage in hallways).

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- Residents/patients will be prevented from entering the area of pandemic disease. Actions taken to prevent this will include, but not be limited to hallway signage, closing fire doors and informing non-pandemic infected residents/patient both verbally and in writing (i.e signage/flyers) of closed areas in the facility.

Determining cohorting needs and capabilities:

- On a regular basis, the administration of Peconic Bay will evaluate our capabilities for cohorting patients/residents with pandemic disease. This evaluation will include, but is not limited to, current census, availability of open beds/units, clinical capabilities, pandemic disease needs and requirement, and staffing levels. If it is determined that Peconic Bay cannot set up cohort areas or can no longer sustain cohorting efforts, the Administrator will notify the regional and county offices of the Department of Health.

Personal Protective Equipment (PPE) Supply:

Based on New York State requirements, Northwell Health Peconic Bay Skilled Nursing Facility will maintain a 60-day supply of PPE in combination of on-hand at the facility and stored at the Northwell Health Integrated Distribution Center (IDC) located in Bethpage. The 60-day supply will be based at a minimum on the greater of the following:

- The facility average COVID-19 positivity, based on reports made to NYSDOH during the period of April 26, 2020 – May 20, 2020; or
- The facility's average COVID-19 positivity rate, based on reports made to NYSDOH during the period of January 3, 2021 – January 31, 2021; or
- 20.15 percentage, representing the highest Regional Economic Development Council average COVID-19 positivity rate, as reported to NYSDOH during the periods of April 26, 2020 – May 20, 2020 and January 31, 2021

Peconic Bay Skilled Nursing Facility has established a minimum supply trigger point of seven (7) days of PPE on hand of in-facility storage at which time the Northwell IDC will be contacted for delivery. This trigger point will take into account sufficient time to cover the request processing and approval as well as delivery and loading/unloading of supplies. The Northwell IDC maintains a minimum of a 53 day supply of PPE for Peconic Bay Skilled Nursing Facility based on the greater of the positivity rates above.

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The Northwell Health IDC operates 24 hours/day, 7 days/week. If there is an emergent need for PPE, the Executive Director/Designee will contact the IDC Emergency Number at 646-772-3597. Delivery will be made by the IDC to the facility within 6 hours of the request 7 days/week, 365 days/year. In addition to the Executive Director, the Director of Support Services, Materials Operations Assistant, The AED of Patient Care Services, AED of Administration and the Nursing Supervisors are authorized to place emergency orders to the IDC.

Peconic Bay Skilled Nursing Facility recognizes that the 60-day supply that was established is based on the positivity rates during the peak of COVID-19 during the initial surge and resurge in New York. Supply numbers may fluctuate during another resurgence of COVID-19. Peconic Bay Skilled Nursing Facility will be in contact with the Northwell IDC to adjust the PPE supply levels to maintain the 60 day supply requirement as needed. In addition, another pandemic crisis in the future may require different types and amounts of PPE to be utilized. Peconic Bay Skilled Nursing Facility will work closely with the Northwell Health Emergency Operations Center (EOC), Northwell Health Office of Procurement, The New York State Department of Health and Suffolk County Health Department to determine the PPE requirements as they arise during a future pandemic.

PPE will be utilized for patients, residents and staff in order to continue to provide services and supports in our facility. PPE supplies to be maintained on site and at the Northwell IDC include, but are not limited to:

- N95 respirators
- Face shields
- Eye protection
- Gowns/isolation gowns
- Gloves
- Masks
- Sanitizer and disinfectants in accordance with current EPA Guidance

Associated Policies:

- PPE Procurement
- SNF Coronavirus Disease 2019 (COVID-19) Management Guidelines

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- COVID-19 Guidelines for Extended Use of Personal Protective Equipment (PPE) Donning and Doffing/Glove Utilization
- Hand Hygiene Guideline
- COVID-19: Guideline for the Cohorting of Residents/Patients
- Covid-19 Communication to residents/patients families.

III. PLAN FOR PRESERVING A PATIENT/RESIDENT'S PLACE AT THE FACILITY WHEN HOSPITALIZED

If a patient/resident has been hospitalized without being given a bed-hold, the patient/resident shall be readmitted to the facility immediately upon the first availability of a bed in a semi-private room if the patient/resident:

- a. Requires the services provided by the facility; and
- b. Is eligible for Medicare skilled nursing services or Medicaid nursing home services.

IV. PLAN FOR PROVIDING ACCESS TO NYS LTC OMBUDSMAN PROGRAM

All new admissions to the facility are provided with contact information of the NYS LTC ombudsman program. This is provided at no cost to the patient/resident.

Associated Policies:

- LTC Ombudsman